

**WATERGATE AT LANDMARK CONDOMINIUM  
UNIT OWNERS ASSOCIATION**

**ADMINISTRATIVE RESOLUTION NO. 119**

**RULES OF CONDUCT RELATING TO ASSOCIATION EMPLOYEES**

**August 30, 2016**

**WHEREAS**, Article 3, Section 3.2. of the Bylaws assigns the Board of Directors with "all the powers and duties necessary for the administration of the affairs of the Condominium" and further states that the Board "may do all such acts and things as are not by the Condominium Act or by these Bylaws directed to be exercised and done By the Unit Owners Association: and

**WHEREAS**, in order to ensure the proper and productive conduct of Association business through the work performed by the Association employees and in order to maintain a pleasant and harmonious atmosphere both for residents and for employees, the Board wishes to establish rules and regulations relating to the treatment of employees by the residents.

**NOW, THEREFORE, BE IT RESOLVED THAT** the following rules are established with respect to treatment of Association employees:

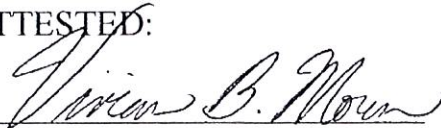
1. The Board of Directors affirms that business of the Association shall be conducted solely through the Board, employees of the Association, and representative of the Association's management company, in accordance with assigned duties.
2. Only the President of the Board of Directors, a designated Board member and Management staff may give direction to employees. Residents, owners, and other Board members are not authorized to do so.
3. Residents and owners shall treat employees with reasonable courtesy, and shall not verbally or physically abuse employees under any circumstances.
4. Residents or owners who have comments concerning the performance of any Association employee, may contact the President, any other Board member, the General Manager or the Deputy General Manager to provide comments. Board

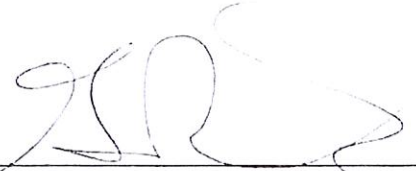
Members who receive such comments should communicate them directly to the President or the General Manager, as appropriate. Such matters shall be discussed in closed, executive session pursuant to Section 55-79.75B of the Condominium Act and Article 3, Section 11 of the Bylaws relating to the conduct of meetings.

5. Records concerning personnel matters shall be withheld from examination and copying, in accordance with Section 55-79.74:1 of the Condominium Act.

Book of Minutes \_\_, of the Board Meeting of August 30, 2016

ATTESTED:

  
\_\_\_\_\_  
Vivian Moran, Secretary

  
\_\_\_\_\_  
Gary H. Dahl, President

8/30/16  
\_\_\_\_\_  
Date

8/30/16  
\_\_\_\_\_  
Date

*Replaces AR#17 dated October 20, 1998*