

FY2023 FEE SCHEDULE

SERVICE	AMOUNT	DETAILS
ACCOUNT SET-UP FEE		
Renter Account Set-up	\$ 50.00	Made payable to Watergate at Landmark at orientation
Owner Account Set-up Fee	\$ 50.00	Made payable to First Services Residential at settlement
ADVERTISING RATES		
Magazine		Contact the Communications Manager 703-370-7000 for information
Business Card	\$ 85.00	Per issue
1/4 page	\$ 100.00	Per issue
1/2 page	\$ 175.00	Per issue
Full page	\$ 300.00	Per issue
Full page/ Website ad	\$ 325.00	Per issue
Website		Amounts vary; contact the Communications Manager for information and pricing
Contractor Posts in Locked Bulletin Boards		\$10.00 per board, per month
AMENITY PASSES		
		Two amenity passes per unit, free of charge at orientation or annual re-registration
First lost pass replacement request	\$ 5.00	Per Pass. A limit of 4 passes per day per unit
Second lost pass replacement request	\$ 25.00	Per Pass
Third lost pass replacement request	\$ 50.00	Per Pass
Fourth lost pass replacement request	\$ 75.00	Per Pass
ARCHITECTURAL RENOVATION REQUESTS		
Architectural Renovation Requests, Short Notice	\$ 50.00	Applications received in the Association Office less than five days prior to the Covenants Committee meeting or applicants requesting approval prior to the next scheduled Covenants meeting.
Architectural Renovation After the Fact	\$ 150.00	The fee charged when projects are undertaken <u>without</u> Covenants Committee application and approval.
ASSESSMENTS - Unit and Parking Space(s)		
		Per month - Due on 1st - Assessment based on unit sq. footage. Additional monthly charge if unit has reserved garage parking space attached.
ASSESSMENT ACCOUNT ADDITIONAL CHARGES		
Late Fee	5% of monthly assessment	If monthly assessment remains delinquent for sixty (60) days from the due date late fees begin.
Delinquent Account Reminder Letter	\$ 10.00	Per delinquent account letter PLUS postage
Delinquent Acct Certified Notice/Demand Letter	\$ 25.00	Per delinquent account notice PLUS postage
Delinquent Acct Attorney or Collection Package	\$ 75.00	Per delinquent account package
Returned Check Processing	\$ 50.00	PLUS assessment check amount and any applicable bank charges
Foreclosure Administration	\$ 100.00	Per account
Non Compliance Letters/Notices	\$ 7.00	Per letter/notice
Certified Return Receipt Hearing Letters/Notices	\$ 25.00	Per letter/notice
BOOTING FEE		
	\$ 100.00	Per Incident - Includes \$25.00 Administration Fee
BUILDING KEY FOB		
	\$ 25.00	Charged at Move-in for FOB for each registered resident, non-resident owner and for convenience keys.
	\$ 25.00	For each additional key FOB including
COPYING/SCANNING SERVICE		
	\$ 0.15	Per Page
EXCURSION BUS		
	\$ 12.00	Per trip fee
FAXING SERVICES		
Local Area - Incoming & Outgoing	\$ 1.00	Per Page
Long Distance - Outgoing	\$ 2.00	Per Page
International - Outgoing	\$ 3.00	Per Page, Per Attempt
GAME ROOM EQUIPMENT		
	\$ 25.00	Table Tennis or Billiards Equipment from Resident Services Office
		Deposit for overnight usage of each type of recreational equipment

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GAZEBO RENTALS & DEPOSITS		Scheduled through the Activities Office 703-370-7092
Single Gazebo Rental	\$ 100.00	
Single Gazebo Deposit	\$ 75.00	Deposit refundable provided no damages or rules violations are reported
Double Gazebo Rental	\$ 150.00	
Double Gazebo Deposit	\$ 125.00	Deposit refundable provided no damages or rules violations are reported
ID CARDS		Initial cards are issued free of charge
Replacement of lost card	\$ 25.00	Per card
Replacement or Updating of card	FREE	If card issued more than 5 years ago and returned
Replacement or Updating of card	\$ 25.00	If card issued less than 5 years ago and returned
IN-UNIT SERVICE FEES		All service requests are processed through the Resident Services Office
Handyman Labor Rates	17.5/15 min.	\$70.00/hr. with minimum charge of \$17.50. Confirmed appointments that are not needed nor cancelled charged \$17.50. PLUS materials and parts.
Electrical/HVAC Technician Labor Rates	\$22.50/15 min.	\$90.00/hr with minimum charge of \$22.50. Confirmed appointments that are not needed nor cancelled charged \$22.50 PLUS materials and parts.
Emergency Work-After hrs., weekends, holidays, Building Mechanic Labor Rates	\$40.00/30 min.	\$80.00/hr. with minimum charge of \$40.00. After first 30 minutes; charged \$20.00 / 15 min. PLUS materials and parts.
Emergency Work-After hrs., weekends, holidays, Sr. Facilities Staff Labor Rates	\$50.00/30 min.	\$100.00/hr. with minimum charge of \$50.00. After first 30 minutes; charged \$25.00 / 15 min. PLUS materials and parts
LAUNDRY MACHINES		Located in each building's B-1 level common area
Washer	\$ 3.00	Per load
Dryer	\$ 2.50	Per load
LOCK-OUT FEES		
Use of Emergency Key	\$ 25.00	With Patrol Services Officer
Entry w/out VACD at Gate or FOB/key in Lobby	\$ 25.00	With Patrol Services Officer Charged only after second occurrence
MOVE & ELEVATOR KEY FEES		All moves must be scheduled with Move Coordinator
Additional Security/Damage Deposit	\$ 300.00	Deposit required for both move-ins and outs
Elevator Key Deposit - Refundable	\$ 50.00	If key is returned by 5:30 pm
Elevator Key Deposit Late Fee	\$ 100.00	If key is returned by 7:30 pm
Elevator Key Deposit Late Fee	\$ 150.00	If key is returned after 7:30 pm or the following day
Elevator Key Replacement	\$350.00	Lost or damaged (requires contractor service visit)
MOVE-IN FEES		
	Unfurnished	Furnished
Buildings 1-4	\$200.00	\$ 140.00
Building 5	\$140.00	\$ 140.00
From One Unit to Another	\$140.00	\$ 100.00
Same Building / Same Floor	\$100.00	\$ 75.00
Lessee Buys Same Unit	\$75.00	\$ 75.00
Returning Owner	\$140.00	\$ 140.00
MOVE-OUT FEES		Plus security/damage and elevator deposits. All fees must be paid in cash
Unit Door Repainting / Touch-up	\$65.00	
Failure to Return ID, VACD and/or Amenity Pass,	\$25.00/\$10.00	\$25 per ID Card or VACD, \$10 per Amenity Pass
MORTGAGE QUESTIONNAIRES		Any delivery costs are to be added to the fee.
Regular Service	\$ 85.00	Three business days or more
Expedited Service	\$ 115.00	Less than three business days
51% Letter	\$ 25.00	These are for FHA approved loans only

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NSF CHECK CHARGE	\$ 50.00	PLUS check amount and any applicable bank charges
PARKING SPACE TRANSFER	\$ 700.00	Transfers are processed through the Association Office with payment made to the Association's attorney
PARTY ROOM RENTAL & FEES		Scheduled through the Activities Office
Party Room Rental	\$125.00	
Party Room Deposit	\$ 150.00	Deposit refundable provided no damage or rule
Extra Chairs (set of 16)	\$ 5.00	minimum number that may be ordered
Additional Chairs (set of 8)	\$ 2.50	
Extra Tables	\$ 5.00	Per Table - no minimum amount required
Party Room Door Key Replacement	\$ 150.00	
PET REGISTRATION	\$25.00	Fee for each dog domiciled at Watergate. Due at registration or annually on October 1
POOL PASSES	\$ 5.00	Per Pass. A limit of 4 passes per day per unit
PROPERTY TRANSFER FEES	One hour free, \$50 if longer	One hour limit. Advanced approval must be obtained from Resident Services Office
RACQUET CLUB FEES		
<i>Pre-Paid Contract Time</i>	Tennis / Racquetball	Time Restrictions
Prepaid Contract	\$5.00/hour	
Regular Group Play/Drop-In Play		As approved by the Board
REGISTRATION - LATE		
Late Registration service fee	\$ 50.00	
RESALE CERTIFICATES		
Two hard copies	\$ 175.00	
Additional hard copy	\$ 25.00	
Two Electronic Copies	\$ 145.00	
Expedited Service Fee	\$ 55.00	Requests received with less than five (5) days notice
PLUS Unit Inspection Fee	\$ 115.00	Required under Resale Certificate Guidelines
Additional Inspection if authorized	\$ 115.00	Optional at the request of purchaser/agent
STAFF TIME FOR OWNER REQUESTS	\$50.00/hour	Based on industry standard. Includes research, copys, etc.
TIER SHUT DOWN		Fees applicable only when shutdown is necessitated by resident action
	\$ 100.00	Regular scheduled (minimum 48 hours notice) requests during normal business hours (Mon- Fri: 8 am to 4:30 pm)
	\$ 200.00	Unscheduled - Emergency request normal business hrs.
	\$ 300.00	Emergency Shutdowns during non-business hours
VEHICLE ACCESS CONTROL DEVICE (VACD)		
Vehicle Access Card	\$ 25.00	Each car (cost for new, replacement or damaged decal)
VACD Loaner Deposit	\$ 50.00	Must be paid in cash. Is refunded when pass is returned.
Frequent Visitor Pass/Annual Renewal	\$ 25.00	\$25.00 Original Pass; \$25.00 for Annual Renewal
VEHICLE DECAL REPLACEMENTS	\$ 25.00	For non-returned decals