

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS
WATERGATE AT LANDMARK CONDOMINIUM UNIT OWNERS ASSOCIATION
AUGUST 31, 1976

A Special Meeting of the Board of Directors for the Watergate at Landmark Condominium Unit Owners Association was held in the Board Room, 211 Yoakum Parkway, Alexandria, Virginia, on August 31, 1976, at 10:00 a.m., pursuant to proposal made at Special Board Meeting on August 19, 1976.

The following Directors were present: Carolyn Elliott, Albert W. Highsmith, Ronald P. Kirby, Robert Simons, and Royce F. Ward. Also present were C. Christopher Kelly, Treasurer; Hazel L. Walsh, Secretary; and R. Lide Glenn of Polinger Company, the Management Agent.

The President, Royce F. Ward, called the meeting to order, stating that the purpose of the meeting was to finalize the Budget for FY 1977 after analyzing the discussion and comments at the meeting of August 19, 1976.

Mr. Ward reported that he and Mr. Glenn had attended the Meeting of Residents on August 30, 1976 to review the Budget which was attended by about 50 residents and went very well, noting that certain questions were asked and Nancy Bingman did an excellent job in answering and explaining them.

Mr. Ward asked the Board Members if they had any questions after reviewing the Budget and there were no questions asked.

Motion was made by Mr. Kirby to adopt the Budget for FY 1977 in Policy Resolution No. 6 of the Book of Resolutions. The motion was seconded and carried unanimously.

Motion was made by Mr. Kirby to adopt the Schedule of Reserves in Policy Resolution No. 7 of the Book of Resolutions. The motion was seconded and carried unanimously.

Motion was made by Mr. Kirby establishing the assessments in Policy Resolution No. 8 of the Book of Resolutions. The motion was seconded and carried unanimously.

It was noted that the monthly assessment for garage spaces will remain at \$8.00 per month.

Motion was made by Mr. Kirby that Management be directed by the Board to notify each owner of the change in assessment effective October 1, 1976. The motion was seconded and carried unanimously.

Management was also directed to change the terminology of "developer assessments" to "declarants assessments", and forward a copy of the budget to each unit owner. Management will prepare a September 8, 1976 cut-off statement for the next Board Meeting.

Lounge Operation

A discussion was held on the lounge and snack bar operation concerning conformity with City Health Department requirements that the

ceiling be cleanable, that there be sufficient bathroom facilities, and the sliding electric door have a vestibule or screening to prevent insects from coming in.

Motion was made by Miss Elliott that the Board authorize the use of the bathroom facilities in hallway between Community Center and Building No. 2 for employees only and the bathroom facilities next to Snack Bar be used for residents and guests, and that the sliding electric door between the snack bar and the outside area be permanently closed off and the double doors with vestibule be used in lieu thereof. The motion was seconded and carried unanimously.

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Upon motion duly made, seconded and carried, the meeting was adjourned at 10:45 a.m.

Hazel L. Walsh
Hazel L. Walsh, Secretary